

University Library/ UW-Sheboygan Foundation Internship in Information Resources

UW-Sheboygan will be hiring and training one incoming freshman to work for two years (additional years possible) in the University Library—a state-of-the-art facility located in the beautiful new AUCITY Technology Center. Here's your chance to gain valuable on-the-job training in the information resources and technology field as well as earn enough money to pay for your tuition and more!

Students who complete the first year of the program, including summer training, academic year employment and following summer employment, will also receive a \$1,000 stipend for the second year of participation in the program, to be paid \$500 at the beginning of the Fall and Spring semesters. This stipend is renewable for each succeeding year that students remain in the internship.

This outstanding local educational and training opportunity is funded entirely with a generous gift from the UW-Sheboygan Foundation.



The University of Wisconsin Colleges does not discriminate on the basis of age, race, religion, creed, color, handicap, gender, sexual orientation, developmental disability, national origin, ancestry, marital status, arrest record, or conviction record in employment or in admission to and treatment in its educational programs and activities as required by state and federal laws and regulations, including Title IX and Sections 503 and 504 of the Rehabilitation Act of 1976. Inquiries concerning the application of AA/EEO procedures may be directed to the Human Resources /Affirmative Action Office, 780 Regent Street, P.O. Box 8680, Madison, Wisconsin 53708-8680, (608) 262-2578.

For more information contact:

JEFF ELLAIR

University Library Director

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SHEBOYGAN

A Campus of the University of Wisconsin Colleges

One University Drive
Sheboygan, WI 53081

sheboygan.uwc.edu

Internship in

INFORMATION RESOURCES



*Learn the latest in
Information Resources
while earning
extra \$\$\$ and
a \$1,000 stipend!*

Sponsored by University Library
and the UW-Sheboygan Foundation

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Students will assist University Library staff in:

- Reference desk support for library patrons with research, computer, or library service questions
- Gathering statistics and maintaining statistical databases to evaluate library services and resources
- Ordering and processing new materials, and borrowing items from other libraries as requested by patrons
- Filing, shelving and general collection management
- Other responsibilities as assigned



Program highlights include:

- Training and part-time employment (12 hours per week) for up to 12 weeks from mid-June through August. Students will be paid \$7/hour to earn up to \$1,008 in the summer.
- Employment during the school year (September thru May). Students will earn up to \$3,420 working an average of 12 hours/week for 38 weeks, at \$7.50/hour.
- Summer employment (June through August) after freshman year, to earn up to \$1,080.
- Employment during sophomore year (September through May). Students will earn up to \$3,534 over 38 weeks, at \$7.75/hour the second year.
- A \$1,000 stipend beginning in the second year of the internship, to be paid \$500 each at the beginning of the Fall and Spring semesters.
- Possible ongoing employment for as long as students continue taking courses at UW-Sheboygan.

Qualifications:

- Strong academic record.
- Computer literacy (experience with e-mail, Web browsing, word processing) and basic library/research skills are helpful.
- Strong work ethic and commitment to quality service.

If you are interested in being considered for this program, please contact Jeff Ellair, University Library Director, by April 3.

